**ABSENCE FORM**

This form must be completed and turned in 24 hours before any anticipated absence from a rehearsal and 2 weeks before any anticipated absence from a performance. (Excluding extreme emergencies)

Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Today’s date \_\_\_\_\_\_\_\_\_\_\_\_\_

Date of anticipated Absence \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason for absence\* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Please be specific! The policy is quite simple – if the school will excuse it, we will excuse it. If the school will not, we will not. The school does not consider “Important matters or family matters” excusable.

Chase High School will excuse for Death in the Family, Religious Holiday, and Illness with a doctor’s excuse note. The doctor’s excuse must be submitted to the school attendance office and a copy placed on file with the band director. Regular doctor appointments are not excusable. Please avoid scheduling those during rehearsal time.

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Parent Signature Student Signature

All forms must be submitted to the Director of Bands and will remain on file in the band office for the duration of the school year.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

Director’s Signature