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| Public Meeting Agenda | [Date] [Time] [Location]  |
| **Meeting called by:** |  | **Type of meeting:**  |  |
| **Facilitator:**  |  |  |  |
| **Timekeeper:**  |  |  |  |
| **Note taker:** |  |
| **Attendees:**  |
| **Please read:**  |  |
| **Please bring:**  |  |
| Agenda Items |
| Topic | Presenter | Time allotted |
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| Misc. Information |
| **Observers:**  |  |
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| **Resources:**  |  |
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| **Special notes:**  |  |
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