

Self Employment Profit & Loss Form

You are **required** to complete this form for the most recent three months. Submit one summary form for each of the last three months.

MONTH(S) THIS FORM INCLUDES:

INCOME/GROSS SALES:	\$
<ul style="list-style-type: none"> • If you pay yourself a salary or take a draw from your business, please provide copies of your paystubs for the last three months and state the gross amount: 	\$

EXPENSES – Enter all that apply:

• Rent/Mortgage of business premises	\$
• Phone/Utilities	\$
• Gross Labor Wages (not for self)	\$
• Business Taxes (not personal income tax payments)	\$
• Loan payments: <input type="checkbox"/> Principle: \$_____ <input type="checkbox"/> Interest: \$_____	
Balance:	\$
• Bank Charges	\$
• License Fees Paid	\$
• Legal Fees	\$
• Office Supplies	\$
• Tools/Equipment	\$
• Repairs/Upkeep	\$
• Merchandise/Purchases/Cost of Goods	\$
• Fuel/Gas	\$
• Advertising	\$
• Commissions Paid	\$
• Shipping	\$
• Equipment Rental	\$
• Insurance	\$
Type of Insurance:	
• Other Expenses (please list):	\$
	\$
	\$

TOTAL EXPENSES:	\$
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NET INCOME	\$
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BUSINESS VEHICLE in your name: Year: _____ Make: _____ Model: _____

BANK ACCOUNTS – Include dates:

• Balance in business checking account :	Date: _____	\$
• Balance in business savings account :	Date: _____	\$